



DISCUSSION LEADER & PRESENTATION INFORMATION FORM

Complete a separate form for each presentation or for multiple leaders in a single presentation.
Please submit completed form to the Learning Manager, Conferences at cpe@oscpa.com or fax to 405-841-3801.

DISCUSSION LEADER

Name: _____ Credentials: _____

Firm/Company: _____ Title/Position: _____

Firm Address: _____

Firm Phone: _____ Extension: _____ Firm Fax: _____

Direct Phone: _____ Cell Phone: _____

Email: _____

Brief Bio: _____

PRESENTATION INFORMATION

Presentation Title: _____

Description: _____

Learning Objectives (3 minimum):

1. _____

2. _____

3. _____

PRESENTATION NEEDS

Provided

- ✓ Lavalier microphone
- ✓ WiFi Internet
- ✓ LCD Projector & Screen
- ✓ Podium & table

Optional

- Use OSCP A Laptop
- Use OSCP A Presentation Remote
- Use Personal Laptop
- Use Personal Presentation Remote

- Sound for video clips
- Handheld Microphone
- Bar Stool or Tall Chair
- Flip Chart & Markers
- Other: _____